

**Step 2 - Take Stock of the Present (continued)**

**4. Assets**

**A. Trusts**

Type	Location	Trustee	Who Established	Beneficiary	Value of Trust Property

*Person completing this step:*

*Date completed:*

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\_\_\_\_\_

**B. Real estate**

Type of Property and Acres	How Titled (You, Spouse, or Joint)	Exact Names on Title	Location	Year Acquired	Cost	Market Value and Date

*Person completing this step:*

*Date completed:*

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\_\_\_\_\_

**Step 2 - Take Stock of the Present (continued)**

**4. Assets, continued**

**C. Stocks and bonds**

Description	Exact Name of Owner	When Purchased	Number	Face Value of Bonds	Purchase Price or Income Tax Basis

*Person completing this step:*

*Date completed:*

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\_\_\_\_\_

**D. Mutual funds (not held in retirement accounts)**

Name of Company	How Owned (You, Spouse, or Joint)	When Purchased	Original Amount	Current Value	TOD (Transfer on Death)

*Person completing this step:*

*Date completed:*

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**Step 2 - Take Stock of the Present (continued)**

**4. Assets, continued**

**E. Retirement benefits**

Name of Company and Contact Information	How Owned (You, Spouse, or Joint)	Type of Plan (401(k), 403(b), etc.)	Beneficiary	Amount	How It Will Distribute (Annuity, Lump Sum?)

*Person completing this step:*

*Date completed:*

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**F. Personal property**

Type	How Titled or Owned (You, Spouse, or Joint)	Location of Title, if Any	Cost	Market Value

*Person completing this step:*

*Date completed:*

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*Step 2 - Take Stock of the Present (continued)*

**4. Assets, continued**

G. Notes, mortgages owed to you, and accounts receivable

Description/Name of Person Who Owes You	Year Acquired	Value	Other

*Person completing this step:*

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*Date completed:*

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