

Position Title: Family Financial Education Specialist – Dunklin County

Job Opening ID: 4323

Job Type: Academic

Position Location: Headquartered in Kennett, Missouri with responsibility for educational programming and leadership in the Southeast Region of Missouri.

Position Summary: University of Missouri Extension, an academic division of University of Missouri-Columbia, is dedicated to improving people's lives, communities and the economy by providing relevant, responsive, and reliable research-based community education. MU Extension faculty and staff develop and deliver research-based educational programs to enhance the success and well-being of individuals and families, businesses and public-sector organizations throughout Missouri.

MU Extension regional specialists provide leadership, expertise, and education to local communities by working side-by-side with local people to solve problems, make decisions, access resources and chart a course for success.

Located in the Southeast region, Dunklin County (Kennett, Missouri), this position is responsible for developing, delivering, and evaluating educational programs related to financial literacy, money management, food resource management, and consumer issues for low income audiences within the following counties: Dunklin, Pemiscot, Mississippi, New Madrid, Scott, Stoddard, and Butler.

Position is grant funded and renewal is subject to funds available each year.

Primary Responsibilities Include: Plan, implement, and evaluate educational programs in family financial education content areas to individuals and families that result in individual, family and community impacts. Programs will be focused on limited income audiences.

Responsible for adult teaching and learning processes, distance learning techniques, individual and group facilitation, public speaking, marketing, event planning, and overall leadership and management of educational programs within the assigned counties.

Work closely with County Councils, program partners, volunteers, Extension faculty and staff, and other professionals to enhance the learning environment within the community and state. Create linkages with University of Missouri campuses, Lincoln University, and other partners and funding stakeholders to plan, implement, and evaluate priority programs.

Communicate and promote the value and measurable impacts of extension education to key stakeholders, councils and targeted decision makers.

Develop and cultivate external funding sources to enhance local programs.

Remain up to date professionally on matters related to family financial management programming.

Travel using own vehicle (mileage reimbursement provided) and work flexible hours, including some evenings and weekends, to fulfill assigned responsibilities.

All regional faculty may be assigned county program director (CPD) responsibilities if University of Missouri Extension feels they are the most appropriate faculty member to serve in that capacity. These responsibilities may include carrying out programming, resource management and extension council relations' duties.

Minimum Qualifications: An earned master's degree in personal financial planning, consumer & family economics, business, economics, finance or a related area with appropriate coursework demonstrating knowledge of personal financial planning.

Ability to travel and to work flexible hours including evenings and weekends is required to fulfill assigned responsibilities.

Preferred Qualifications: Ideal candidate will also have experience which demonstrates ability to teach financial planning, develop community partnerships, effective written and oral communication skills, organizational skills, interpersonal and public relations abilities.

Other information: Kennett, Missouri (est population 11,260) is a warm, friendly community within driving distance of two major urban areas. The convenient location allows community members to enjoy a small-town environment while having easy access to amenities in St. Louis and Memphis. From an early Indian village to timber fields and fertile farmland, Kennett is a large producer of cotton, watermelon and cantaloupe.

For more information about MU Extension and this program area, please visit <http://extension.missouri.edu/> and <http://extension.missouri.edu/hes/>.

Salary/Benefits: \$36,500-46,500 (based on applicable experience)

This position is eligible for University benefits. The University offers a comprehensive benefits package, including medical, dental and vision plans, retirement, paid time off, and educational fee discounts. Visit <http://www.umsystem.edu/ums/departments/hr/benefits/> for additional information.

Application Procedure: All interested applicants must submit a cover letter, resume or CV, list of 3-5 references, and copies of all academic transcripts on-line at <http://hrs.missouri.edu/find-a-job/index.php>.

If you have any questions about the online application process call 573.882.7976. If you have questions concerning this position call 573.882.4721 or email hrdext@missouri.edu.

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